



Undertaking of Confidentiality and Non-Disclosure

Following the award by Cedefop to(contractor) of the **framework supply/service contract No.....** (hereinafter called “contract”) and for the implementation of this contract, Cedefop will provide to(contractor) access to internal information and personal data which includes but is not limited to:(the Project Manager must provide the exact description).

Without prejudice to the relevant provisions of the above-mentioned Framework Service Contract, in particular **Article II.5**,(contractor) reiterates its commitment to treat in the strictest confidence and not make use of or disclose to third parties any information and/or documents which are linked to the performance of the tasks undertaken in the context of the aforementioned contract without the prior written authorisation by Cedefop. The non-disclosure of all matters related to the aforementioned contract includes also information and/or documents obtained prior to the date of signature of this undertaking.(contractor) shall continue to be bound by this undertaking after completion of the tasks in subject assigned by Cedefop.

.....(contractor) shall ensure that each member of its staff, board and directors will respect the confidentiality of any information which is linked, directly or indirectly, to the tasks related to the aforementioned contract, they will comply with **Directive 95/46/EC** on data protection as integrated in national legislation though **law 2472/1997¹** and they will not disclose to third parties or use for their own benefit or that of any third party any information and/or document not available publicly, even after completion of the tasks.

For this purpose,(contractor) will obtain from each member of its staff, board and directors an undertaking of confidentiality in this respect.

Should(contractor) and/or its employees assigned to Cedefop breach this undertaking of confidentiality and non-disclosure,(contractor) shall be liable for any damages caused to Cedefop according to the provisions foreseen by the relevant legislation in force.

Signed by the legal representative of(contractor)

Name + function:

Signature + stamp

Date of signature

¹ http://www.dpa.gr/portal/page?_pageid=33,123437&_dad=portal&_schema=PORTAL